

**Beech Academy  
Transition Board Meeting  
Wednesday 13 July 2022 at 13:00  
Beech Academy, Westfield Site, Westfield Lane, Mansfield  
NG19 6AH**

<b>Those Present:</b>		
Warren Carratt	Nexus MAT CEO – Chair	WC
Neil Davies	Headteacher, Beech Academy	ND
Bev Cooper	Staff Governor – Non-teaching	BC
Kathryn Johnson	Staff Governor - Teaching	KJ
Lara de Celis	Parent Governor	LdC
<b>Also Present:</b>		
<b>Apologies:</b>		
Mandy Simmons-Achapero	Parent Governor	MS-A
<b>No Apologies:</b>		

1. APOLOGIES FOR ABSENCE	Actions
1.1. To receive apologies for absence  Apologies were received MS-A.	
1.2. To accept apologies for absence  Apologies were accepted.	
2. ITEMS OF URGENT BUSINESS	
3.1. Chair to determine any items of urgent business to be considered Chair to determine any items of urgent business  None.	
3. DECLARATION OF INTERESTS	
3.1. Individual Governors to declare any personal, business or other governance interests on any item on the agenda  There were no declarations received.	
4. TRANSITION BOARD MINUTES	
4.1 Approval of the Transition Board meeting held on 26 May 2022  The minutes were approved	
4.2 Review of Action Tracker  Actions were reviewed and the action tracker updated.	
4.3 Matters arising from the Minutes  None.	
5. ITEMS TO BE CONSIDERED	
5.1 Health & Safety Audit  ND talked through the actions and provided an update to augment the documents circulated.  All outstanding actions have a closure date scheduled. ND felt a lot of progress had been made since the last report.  BC asked if any and all refurbishment works over the summer will be completed through August. ND stated this was the plan, with Fairholme having work done w/c 1.8.22 and Westfield w/c 8.8.22. ND acknowledged that staff haven't been informed of this yet, and more information will be shared before the school breaks up.	
5.2 School Calendar with INSETs – 2022-23  ND talked through the proposed INSETs for next year.  All governors approved this.	

<p><b>5.3 School Vision</b></p> <p>ND explained that the school community have agreed to keep the current values, but revise the school vision. ND explained that the phrase "turning 'I can't' into 'I can' is one routinely used in school.</p> <p>This was discussed with staff, who all support this. Pupils have also been consulted.</p> <p>Governors unanimously agreed to adopt the vision.</p>	
<p><b>5.4 Academisation Update and move to Academy Council</b></p> <p>CEO explained that the school is still scheduled. No questions from governors.</p>	
<p><b>6. ANY OTHER URGENT BUSINESS</b></p>	
<p>None.</p>	
<p><b>7. CONFIDENTIALITY &amp; RISK</b></p>	
<p><b>7.1.</b> To consider the confidentiality of any items discussed during the meeting</p> <p>None.</p>	
<p><b>7.2.</b> To consider any areas of risk discussed during the meeting</p> <p>None.</p>	
<p><b>7. DATES OF NEXT MEETING</b></p>	

Friday 9 <sup>th</sup> December 2022	10:00 – 12:00	Academy Council
Friday 24 <sup>th</sup> March 2023	10:00 – 12:00	Academy Council
Friday 7 <sup>th</sup> July 2023 - <b>UPDATED</b>	10:00 – 12:00	Academy Council

**Minutes approved**

<b>CHAIR</b>	<b>SIGNATURE</b>	<b>DATE</b>